

COMMITTEE ON ACADEMIC AFFAIRS CHARTER

Purpose

The Committee on Academic Affairs (the “Committee”) shall assist the Board of Trustees of Michigan State University (the “Board”) in fulfilling its responsibilities with respect to matters relating to academic affairs at the University and upholding the mission of offering undergraduate and graduate education of the highest possible quality, encouraging meaningful research and experimentation, and diffusing knowledge and information.

Key Responsibilities

Specifically, the Committee shall:

- Have responsibility for the Board of Trustees Bylaws, Board of Trustees Policy Manual, Board-approved documents, such as the Bylaws for Academic Governance, University Ordinances, and any proposed changes to Board-approved policies, unless specifically designated to another committee.
- Review policy changes that are proposed by other standing committees of the Board for consistency and compatibility with existing policies.
- Review recommendations for hiring, promotion, and tenure where appropriate, as in the case of the Provost or college deans, and recommend such appointments for Board approval.
- Attend to issues related to institutional and programmatic accreditation.
- Review the policies and operations of critical academic units, such as FRIB, Outreach and Engagement, International Studies, Admissions, Office of Inclusion and Intercultural Initiatives, Honors College, Libraries, and Research and Graduate Studies.
- Oversee University policy with regard to tech transfer, intellectual property, copyright and commercialization.
- Serve as the Board liaison to the Faculty Steering Committee, the Faculty Senate, University Council and other such bodies.
- Serve as the lead on the public service role of the University as it relates to off-campus services and education.
- Perform such other functions or responsibilities as requested by the Board.

Composition and Terms

The Committee shall be comprised of four (4) Board members recommended by the Chair of the Board and approved by a majority vote of the Trustees. The President or a presidential designee shall also serve as a member of the Committee. The Chair of the Board shall designate a member

of the Committee to serve as Chair of the Committee. Members shall be appointed to serve a term of two (2) years commencing on January 1, concurrent with the term of the chairperson of the Board.

Meetings and Reporting

The Committee shall meet at least two (2) times each calendar year, with additional meetings held as needed to fulfill its responsibilities as described above. Meetings are convened by the Committee Chair.

The Committee shall keep a record of their meetings and report to the Board as required. All resolutions and reports offered by the Committee which involve matters for record in the Board's minutes shall be made in writing.

Authorization and Limitations

The Committee is established pursuant to the Bylaws of the Board and shall not have the power or authority to act on behalf of the full Board. The delegation of any authority of the Board to the Committee shall not operate to relieve the Board or any member thereof of any responsibility imposed by law or the State Constitution.